

Date: _____

Audited By: _____

Laboratory Audit Form

Department: _____ Principal Investigator: _____

Building & Room: _____

Status during Inspection: Occupied Unoccupied

Lab Equipment Other _____

Signs & Labels N/A

Yes No NA

Laser signage where needed			
Radioactive signage where needed			
Current NYCFD permit posted			
Laboratory/No Smoking signs posted			
All chemical containers labeled (primary and secondary)			
Peroxidizable chemicals labeled with opening date			
Peroxidizable chemicals disposed of by expiration date			
Appropriate signage on chemical storage areas (flammable, acids, etc)			
Additional signage posted (flammable gas, water-reactive materials, etc.)			

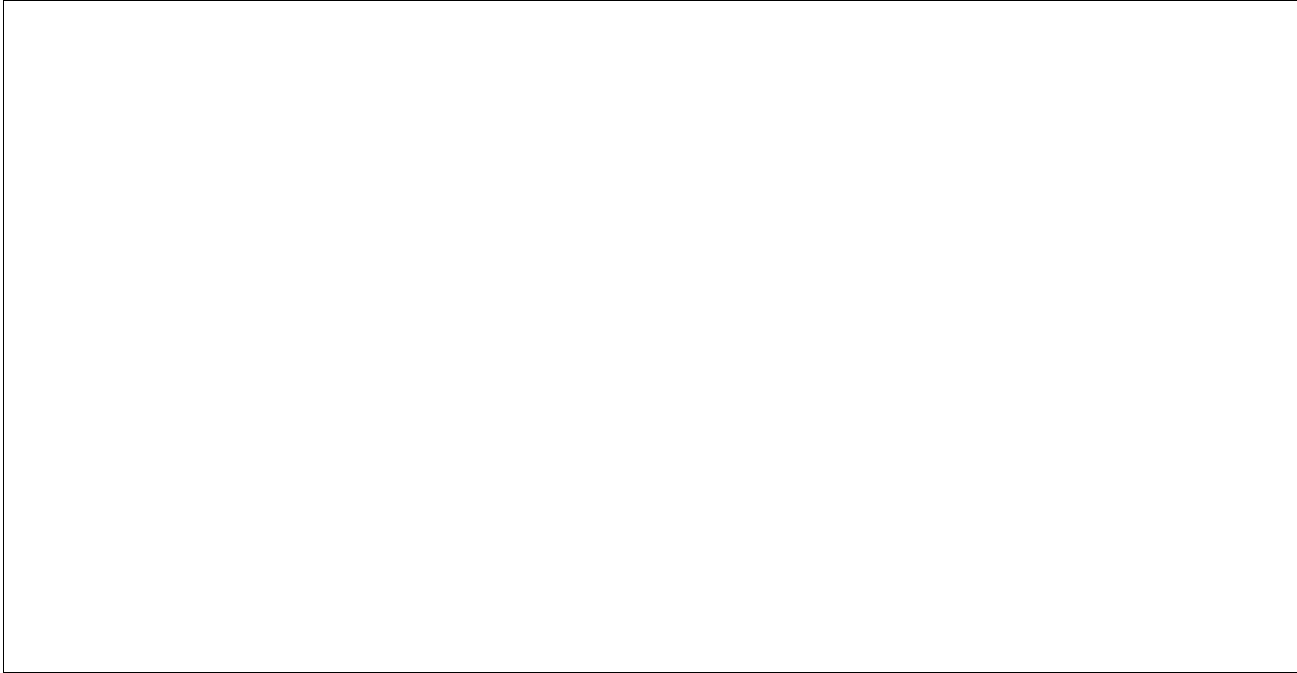
Engineering Controls N/A

Fume hoods clear of excess storage			
Visual indicator of air flow (face velocity monitor, gauge, Kimwipe)			
Total number fume hood and certification dates			
Inspection tag with date			
Procedures conducted at least 6" inside hood			
Large pieces of equipment raised to allow air flow			
Baffles and slots properly adjusted and clear			
Hood interior has not been "modified" by lab personnel			
Sash at lowest practicable height, intact and slides easily			
Biological safety cabinet (BSC) certified within last 12 (Type)			
Hazardous chemicals not used in non-ducted BSC			

General Safety and Housekeeping N/A generally acceptable

Means of egress unobstructed (<i>free of slipping/tripping hazards</i>)			
Bench tops free of chemicals/equipment not currently in use			
Sharps disposal in puncture-proof containers (<i>emptied when ¾ full?</i>)			
Hand washing facilities available (soap, paper towels, working sink)			
Food/drink not stored/consumed in lab			
CU Policy for Safe Use of Chemicals in Labs available			
Fire extinguisher present, inspected, posted and accessible			
Total number of fire extinguishers and Date of expiration			
Proper attire in lab (no shorts, sandals, exposed skin)			
Suitable eye wash station present and accessible			
Safety shower accessible/labeled			

General Comments (make note of general safety issues. Unique hazards may require specific precautions.)

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